

**Westwood Christian Co-op Preschool**  
**Conditions of Membership**

**Tuition**

The preschool is a Co-op with parents working in the classroom, but because of Covid-19 we are not able to have parents in the classroom. At this time, we don't know what the next school year holds. We have decided to include two tuition prices for the next year. The first fee is for Co-op, parents working and the second fee is for non-co-op, parents unable to be in the classroom.

Tuition is payable to Westwood Christian Co-op Preschool, according to the following schedule:

<u>Young 5's (3 day)</u>	<u>Young 5's (5 day)</u>	<u>M/W/F 4's classes</u>	<u>3's Classes</u>
<b>\$934.00*/\$1134</b>	<b>\$1532.00*/\$1732.00</b>	<b>\$874.00*/\$1074</b>	<b>\$694.00*/\$854</b>
\$221.00/ \$271 - due 6/15	\$247.00/\$282.00 - due 6/15	\$206.00/ \$256 due 6/15	\$161.00/ \$201 - due 6/15
\$221.00/ \$271 - due 9/15	\$247.00/\$280.00 - due 9/15	\$206.00/ \$256 due 9/15	\$161.00/ \$201 - due 9/15
\$221.00/ \$271 - due 11/15	\$247.00/\$280.00 - due 11/15	\$206.00/ \$256 due 11/15	\$161.00/ \$201 -due 11/15
\$221.00/ \$271 - due 1/15	\$247.00/\$280.00 - due 1/15	\$206.00/ \$256 due 1/15	\$161.00 \$201 - due 1/15
	\$247.00/280.00 - due 2/15		
	\$247.00/\$280.00 -due 3/15		

**Participation in one fundraiser is required, to cover the cost of field trips and needed supplies.**

- A \$50.00 non-refundable registration fee, which is credited to your tuition, is due with your registration form.
- Payment is due on the date posted above. If first payment is not received by the week after the due date, your child will lose their spot. During the year, a reminder will be sent home if payment is one week late. After two weeks, a call will be made to inquire about payment. After three weeks beyond the due date, a \$10.00 late fee will be charged per week until payment has been made.

**Participation**

Westwood Christian Co-op is a cooperative program, therefore the parents are required to participate in certain preschool duties and activities:

- Each family is required to be represented at the fall meeting.
- All required paperwork must be on file before the first day of school.
- Parents will assist in the classroom (or arrange for someone to work in their place) on their assigned days. All parents will work four to five times in the classroom unless they pay for a lesser co-op option. Parents are required to drive on one field trip in addition to their times in the classroom.
- Parents will serve on the preschool board or perform a specific parent duty.
- Parents will participate in an annual fundraiser.
- Parents will make tuition payments as outlined in the payment policy.

**\*Lesser Co-op**

Parents may opt out of their working days for a \$40.00 per session fee. The lesser co-op option commitment must be made and the fee must be paid with the first tuition payment. The preschool will pay our aide for the day parents do not work.

**Withdrawal Refund Policy**

The \$50.00 registration fee is non-refundable. The school requires a two week notice to withdraw. **Tuition payments are also non-refundable, unless your child's place is filled by another child.** If a refund is given, it will be prorated from the day of replacement.

**Enrollment is taken on a first come basis. A child is considered enrolled when the registration form and the \$50.00 registration fee are received.**